



BUSINESS AND PROFESSIONAL WOMEN/NEW JERSEY

Make out in triplicate. Retain one copy for your file and send two copies to the BPW/NJ Finance Chair. Include bills or other supporting documentation whenever possible. The BPW/NJ Finance Chair will forward voucher to the BPW/NJ Treasurer for payment.

DATE: _____

TO BPW/NJ STATE TREASURER:

I hereby request payment for the following expenditures made by me on behalf of Business and Professional Women/New Jersey

<u>ITEM</u>	<u>AMOUNT</u>	<u>TOTAL</u>

Signed _____ Address _____
Title _____

APPROVAL:
Voucher No. _____ Check No. _____
Date _____ Date _____
Charge to: _____ Signed _____

Signed _____
BPW/NJ Finance Chair

BPW/NJ TREASURER

DEADLINE FOR SUBMITTING VOUCHERS IS MAY 31